



830 Kipling St.
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PREPRESS SERVICES

✓ CHECK ONE:

Output only, AS IS

24 hr turnaround. With proof, add 4 hrs. All fonts and linked graphics provided. **No trapping or other work required.**

Output and...

- Trapping** (specify) →
 - Other work** (describe) →
 - Scanning** (use back)
- Adds to cost and turnaround.
Quote provided upon request.

RUSH ON OUTPUT

- 6 HOUR*** (8 Hours w/proof. Adds 50% to all charges)
- 4 HOUR*** (6 Hours w/proof. Adds 100% to all charges)

*Business hours. Rush service subject to availability. Rush charges apply to all work performed. Work does not begin until all information, fonts and support files needed have been received.

RUSH CHARGES

FILE FORMAT

- Mac OS
- Windows
- QuarkXpress
- PageMaker
- InDesign
- Other _____
- Illustrator
- CorelDraw
- Version _____

FILE NAME(S) TO OUTPUT

1	DOCUMENT SIZE	SEPS										MEDIA					PROOFING					OUTPUT / PROOFING			
		SPREADS	COMPOSITE	SPOT SEPS	CMYK SEPS	DUOTONE/BUILD	PAPER POS	FILM POS	FILM NEG	E-DOWN	E-UP	LPI	WATERPROOF	OVERLAY	BLUELINE	INDIGO*	LASER*								
	X																								
	LIST PAGES	COLORS:																							
2	X																								
	LIST PAGES	COLORS:																							
3	X																								
	LIST PAGES	COLORS:																							
4	X																								
	LIST PAGES	COLORS:																							

FONTS

STATUS/NOTES

TOTAL

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BILL TO _____ PO# _____
 STREET _____ PHONE _____
 CITY, STATE, ZIP _____ FAX _____
 WORK REQUESTED BY _____ PHONE _____
 DESIGNER _____ PHONE _____

PROJECT NAME _____
 INSTRUCTIONS _____

DELIVERY _____

<input type="checkbox"/> COD	JOB# _____	
RECEIVED _____	DATE _____	TIME _____
DUE _____		
OUTPUT-READY _____		
COMPLETED _____		
NOTIFIED _____		
TAKEN BY _____	WORK BY _____	
Zip: 100Mb 250Mb _____	Jaz: 1Gb 2Gb _____	
CD _____	Floppy _____	Syquest: _____
FTP E-mail From archive _____		
<input type="checkbox"/> PICKUP	<input type="checkbox"/> COURIER	PICKUP / DELIVERY
<input type="checkbox"/> FED EX	<input type="checkbox"/> OTHER	SCANNING / OTHER
		TIME CHARGES